



# FUN ON THE FARM INFORMATION MANUAL

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## FUN ON THE FARM PROGRAM INFORMATION

Fun on the Farm is a summer only program where participants get to come out to Saddle Up! for a week and discover the farm from our herd's point of view. Activities such as nature hikes, horse handling, crafts, water play, and riding lessons will teach students leadership, teamwork, and problem solving skills... and they'll have so much fun they won't even know they are learning! Our Fun on the Farm program is designed for children and youth with disabilities from the age of 6 through their 19th birthday.

### PROGRAM STRUCTURE

Saddle Up's Fun on the Farm program operates during the summer months only (June & July). Participants are scheduled for a week at a time and come out to the farm from 9am-12pm Monday through Friday of that week. There are two scheduled riding lessons during the Fun on the Farm week. We offer three Fun on the Farm weeks each summer; the first two weeks are for an individual child or youth with a disability and the third week is for the individual child or youth with disabilities and one sibling (6-18 years old).

### PROGRESS & GOALS

Fun on the Farm will use RIDES® for assessment of mounting/unmounted horsemanship skills. For more information on RIDES® visit our website at [www.ridesinstruction.com](http://www.ridesinstruction.com). Goals will include mounted and unmounted horsemanship skills, social interaction, and activity participation and are based on the participant's abilities as well as parent/guardian input.

### ELIGIBILITY

- Participants must be between the age of 6 and 19 years old and have a documented disability.
- Participants need to be able to willingly interact with the horses and participate in a group setting.
- Participants must have proper head, neck, and trunk control to sit upright on the horse.
- Saddle Up! follows the PATH International Precautions and Contraindications for determining eligibility for our programs.
- Eligibility and program placement will be determined by reviewing the participant's paperwork and completing a New Participant Assessment. There is a \$30 charge for the New Participant Assessment. If the child has already completed a New Participant Assessment for the Adaptive Riding program, then another assessment is not necessary.

## THINGS TO BRING

- Snack in a lunch bag or tote with their name on it.
  - Snack time will be available each day.
  - Please let us know if your child has any food allergies.
- Refillable water bottle with their name/initials on it.
- Change of clothes.
- Bug spray with their name/initials on it.
- Sunscreen with their name/initials on it.
- Bug spray and sunscreen can be brought on Monday and sent home on Friday if that is more convenient for some families.

## PROGRAM COST & FINANCIAL RESPONSIBILITY

### PROGRAM COST

- \$350 for 1 participant for the week
- \$550 for 1 participant and their sibling for the sibling week program.
- \$25 per week registration fee

### FINANCIAL RESPONSIBILITY

- The fee is broken into two payments. The first payment is due with registration along with the \$25 non-refundable, registration fee. The 2<sup>nd</sup> payment will be due the first day of the Fun on the Farm week.
- Payment must be submitted prior to the participant receiving services.
- If you get behind on payments, we cannot register your child for the upcoming session until the outstanding balance is paid in full.
- Financial Aid: We do not want cost to deter your child from participating in this program, so please contact our Program Administrator if you need financial aid considerations.
  - Program discounts are based on a sliding scale and applicants will need to complete paperwork to apply.
  - Financial Aid can only be available for one program per participant. If your child is participating in more than one program, please let us know where you would like to apply your financial aid.
- Financial Aid Support: If you would like to donate to our Financial Aid Fund, you can bring your donation into the office or visit the DONATE tab on our website at [www.saddleupnashville.org](http://www.saddleupnashville.org).

## PROPER ATTIRE

If your child arrives at a lesson without the proper attire we reserve the right to not allow him/her in the barn and/or on a horse for their safety.

- **ASTM-SEI Riding Helmet** – Please purchase one that fits your child according to the Helmet Fit Guidelines in the Parent Information Manual.
- **Long pants** – such as Jeans or Riding Pants are required for the mounted portions of Fun on the Farm.
- **Shorts are appropriate** – in warmer months on days that the participants will not be participating in mounted activities.
- **Closed toe shoe** – such as boots or tennis shoes. A riding boot with a heel would be ideal.
- No loose or dangling clothing or jewelry (i.e. scarves, necklaces, bangle earrings, etc.).
- **Change of clothes is required** – participants may want to change out of riding clothes or they may get their clothes wet or dirty during activities.

## PAPERWORK REQUIREMENTS

- Paperwork must be completed prior to beginning a program or interacting with a horse.
- Participants must complete all registration paperwork and submit deposits/payments in order to register for the Fun on the Farm week.
- All participants are required to have a completed Participant Release annually.
- All participants are required to have an updated Physician's Statement form every two years.

## ATTENDANCE

- Absent
  - If your child is going to be ABSENT please email us at [attendance@saddleupnashville.org](mailto:attendance@saddleupnashville.org). If the absence is less than 2 hours' notice from the program time you MUST also CALL the lesson hotline at (615) 794-1150 x290 and leave a message. This allows us to contact volunteers and make any changes as needed. The earlier you notify Saddle Up!, the more likely we are to be able to inform your child's team.
  - Saddle Up! does not offer refunds or make-up days for participant absences.
- Tardy
  - If your child is going to be late to their scheduled program, please call the office at (615) 794-1150 and talk with a staff person or leave a message on the lesson hotline at extension 290.
  - With notice: after 30 minutes even if you have called us, you will forfeit Fun on the Farm for that day.
  - Without notice: if a participant is MORE than 20 minutes late and you have not called us in advance, then you will forfeit Fun on the Farm for that day.
  - Fun on the Farm time will not be extended and activities will not be made up for a participant's tardiness.
- No Show:
  - If a participant misses a Fun on the Farm day WITHOUT notification, Saddle Up! will document this as a 'no-show' and send a notification to the parent/guardian.
  - A participant is also considered a 'no-show' if you notify us after Fun on the Farm starts for the day.
  - If a participant has 2 or more 'no shows', then Saddle Up! may dismiss the participant from the program.
- Email to specific staff email addresses is NOT an acceptable form of notification in the event that the staff person you email is not in the office that day. The email address [attendance@saddleupnashville.org](mailto:attendance@saddleupnashville.org) is the ONLY email address that is acceptable for absence notifications.

## PARENT SUPERVISION

- Parents/guardians are NOT required to remain on site at all times while their child is participating in Fun on the Farm unless their child requires help with toileting, feeding, or medications.
- If a child needs parent/guardian support for toileting, feeding, or medications then a parent/guardian must remain on site or return to Saddle Up! when those services are needed.
- Parents/guardians that remain on-site are to remain in the family area or family courtyard during Fun on the Farm. Feel free to take a stroll down the driveway or enjoy a snack on one of our picnic tables as well.

## PONY SHOW

- Saddle Up! offers a Pony Show the last day of Fun on the Farm (Friday) from 11:30am-12pm.
- Parents/guardians, siblings, and visitors will be allowed to observe this show from the bleachers.
- For their safety, we request that Pony Show observers wear tennis shoes or boots.